



Anchorage Office:
 645 G Street, Suite 100, #585
 Anchorage, AK 99501
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Mat-Su Valley Office:
 490 North Main Street, #204
 Wasilla, AK 99654
 Phone: (907) 376-3757
 Email: apsvalley@alaska.com

Attorney/Client:		
Address/City/State/Zip		
Person to Contact	Phone	Your File No.

Date filed with Court	Serve by (date)	Are Daily Updates Required? Yes No	Notify When Served? Yes No	APS No.
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vs.	Case No.: _____	List All Documents to Serve:

Person to serve/Title	Social Security Number	Date of Birth	Drivers License
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Business/Corporation Name

Home Address	Home Phone:
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Work Address/Job Description	Work Phone:
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Directions to Process Server or Additional Information
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Judgment / Writ Information:
Amount of Judgment: _____ Interest Rate: _____.
Date of Judgment: _____ Date of Issuance of Writ: _____.

Person Served/Title _____ Date _____ Time _____ A.M. / P.M. Server: _____.
Same-day / Rush / Pick-up / Issuance _____ Mileage _____ @ \$.40 Investigation Fee \$ _____.